

MINUTES OF A MEETING OF SCOULTON PARISH COUNCIL HELD ON 13th SEPTEMBER 2017 AT 8.10 PM IN THE VILLAGE HALL

Present: Cllrs Zena Rowland (Chair), Al Middleton, Roy Potton, Colin Spinks and Nigel Webster.

In attendance: Heidi Frary (Clerk), CC Jordan, DC Hewett and DC Rogers

Absent: Cllr Mark Brown

OPEN FORUM

Richard Otterway, Wayland Partnership introduced himself and explained the ongoing projects being undertaken by the partnership.

CC Jordan reported that whilst the budget remains tight, it is hoped that with Fair Funding the situation may improve in the near future. Highways issues should be resolved with the new Highway Engineer in place. There is a roadshow for NCC being held in November where questions can be asked to senior officers and Councillors.

DC Hewett reported that the Older Peoples Forum has met and she will share information as it becomes available. Clerk to ask if residents have any small adjustments that they think could be made to make it easier for older people and to suggest them to DC Hewett. Match funding and small grants projects funding is available at the moment, but is likely not to be in the next financial year. Progress is being made towards the Local Plan being adopted next year.

1. **Apologies** were received from Cllr Andrew Shingfield
2. **Register of interests** – to declare personal or prejudicial interests in items on the agenda – None.
3. **Minutes** of the meetings held in July 2017 had been circulated and were **approved**.
4. **Matters arising.**
 - CCTV on the highways. The Clerk has contacted Breckland and is waiting for further information. **To add to next agenda**
 - Rubbish in the layby, black bin bags near the bus shelter and outstanding Highways issues have all been reported. Fly tipping near the recycling bins is an ongoing issue.
 - ‘Slow Down’ Bin stickers – The Clerk reported that the price will vary depending on the number ordered but is likely to be in the region of 50p to £1 each. It was agreed that the Clerk should ask in Scoulton News if people wish to purchase them to do so or contact the clerk for more information. **Clerk to action**
- 5 **Planning:**
 - Planning permission for the crematorium has been granted and work is due to start on the road / entrance in the Autumn. DC Hewett to investigate any CIL monies.
 - The Clerk read the Planning Notifications received.
6. **Correspondence:**
 - Notification of extension of speed limit within Little Ellingham. Previously circulated
 - Breckland Council Local Plan Presubmission documentation. Retained by the Clerk
7. **Highways**

Outstanding issues were discussed and will be collated and submitted to Highways to repair.
Clerk to action

8. War Memorial Update

ZR has contacted Bretts as they were not responding to emails. They have agreed to honour the 2014 quote of £1,000 to clean and re-level the War Memorial by Armistice Day 2018. Cleaning is likely to wear away the engraving and so they suggested adding a granite wedge at the base at a cost of approximately £500 which would include all the names. DC Hewett to contact Breckland Council to see if grants are available and the Clerk to accept the quote for the cleaning and releveling. Proposed: AM, seconded: RP **Clerk to action and next agenda to include discussion around adding names.**

9. Finance Matters:

- Notification of receipt of final Transparency funds. The clerk has successfully bid for £848 which is ringfenced for wages for website work. It was agreed that the Clerk should claim 25% to cover the work needed to remain legally compliant and the remaining 75% be retained for use in the future.
- Consideration of Parish Partnership Bid for Bus Shelter. The clerk has received estimated costs of £2540. It was agreed that the Parish Council submit a bid and ask CC Jordan to fund the remaining 50% through his Members Allowance. **Clerk to action.**
- To confirm the receipt of the Annual Return with no comments. **Clerk to add a notification in Scoulton News.**

10. Payment of Invoices and receipt of accounts to date

• Clerks Reimbursements	£20.19
• Village Hall Hire	£10.00
• HMRC	£116.80
• Norfolk Pension Fund (September)	£39.74
• Norfolk Pension Fund (October)	£87.46
• H Fray (wages for maintaining legal website (Grant received)	£103.32
• Wayland Partnership Donation	£100.00
• Hingham PCC Donation	£30.00
• Wayland First Response Donation	£75.00

Proposed: ZR, Seconded: CS

11. Future Business

Filming at Council meetings and Media Relations policies.

Clerk to add a reminder to Scoulton News that the old £1 will no longer be legal tender after 15th October.

12. Dates of future meetings:

8th November 2016 at 8.10pm Scoulton Village Hall

Meeting closed at 9.10pm