

Explanation of variances – pro forma

Name of smaller authority: **Scoulton Parish Council**
 County area (local councils and par): **Breckland Council**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,551	4,854				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	4,091	4,348	257	6.28%	NO		
3 Total Other Receipts	2,973	3,550	577	19.41%	YES		£591 less grants in 18/19
4 Staff Costs	2,365	3,140	775	32.77%	YES		£848 grant received to allow Clerk to update website
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,396	4,760	-636	11.79%	NO		
7 Balances Carried Forward	4,854	4,852			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,854	4,852				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and AS	9,388	11,996	2,608	27.78%	YES		Purchase of bus shelter costing £2,608
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable