

SCOULTON PARISH COUNCIL

To all Councillors

You are hereby summoned to the Annual General Meeting of the Council to be held on Wednesday 10th May 2017 at 8.30 pm in Scoulton Village Hall. Please notify the Clerk if you are unable to attend.

Heidi Frary

Clerk to the Council
3 May 17

AGENDA

Welcome

1. Election of Chairman and signature of Declaration of Acceptance of Office
2. Apologies
3. Election of Vice Chairman and signature of Declaration of Acceptance of Office
4. To appoint Village Hall Committee Representative
5. To appoint Wayland Partnership Representative
6. **Open Forum**
7. To accept apologies
8. To declare interests on items appearing on the agenda
9. To Approve Minutes of meetings held in March 2017
10. Matters arising on minutes, for information only
11. Correspondence:
 - NCC – Parish Partnership confirmation of successful bid for Village Gateways
 - Scoulton Village Hall – invitation to have a small table at the Garden Fete to promote the Parish Council and request for donations
 - Any time limited correspondence
12. Planning.
 - Planning notifications
 - Any time limited planning issues
13. Finance:
 - To receive the Accounts Summary for 2016/17 and Internal Auditors Report
 - To agree the statement of internal control, risk assessments, asset register and financial regulations
 - To accept and sign the Annual Statement of Governance and Accounting Statements
 - To consider making a donation to Scoulton Village Hall on receipt of further information
 - To consider rejoining NALC if website issues are not resolved
 - To approve payments now due:

○ Norfolk ALC Subscription	TBC
○ Norfolk County Council – Parish Partnership Contribution	£1000.00
○ Norfolk Pension Fund (April)	£39.74
○ Norfolk Pension Fund (May)	£39.74
○ Norfolk Pension Fund (June)	£39.74
○ Clerks Reimbursements	£67.02
○ Came & Company Insurance	TBC
○ Scoulton Village Hall (Hire charge)	£10.00
○ Jo Rayner (Internal Audit)	£50.00

14. Highways
15. War memorial update
16. Any other business for the next agenda
17. Date of next meetings: 6th July, 14th September and 9th November 2016

To contact the Clerk: Tel: 01603 759215, Email: hefrary@googlemail.com